



# **APPLICATION POLICIES PACKET**



## HOUSE RULES

- I will respect my roommates, myself, and the entire program by NEVER bringing drugs, alcohol, pornography, or guests with such items into our house.
- I agree to subject myself to random and/or scheduled drug tests and room searches because I know that when I'm doing what I'm supposed to do, I have nothing to hide.
- I understand that there is wisdom in seeking counsel, and will therefore only leave the house for overnight absences if I get it approved beforehand.
- I realize that trouble and darkness go hand in hand and therefore agree to an 11:00 pm curfew on weeknights and a midnight curfew on weekends. I also agree to never bring somebody from the opposite gender upstairs and will make sure that all opposite genders are out of the house by 10 pm.
- I know that I need to continue moving forward, so I will attend and participate in the following weekly activities: local church service, Bible Study, Recovery Meeting, House Meetings, and Monthly Outreaches
- I will honor my financial commitments by paying rent on the first day of each month for the upcoming month. If I have difficulty paying the rent, I will talk to the leaders and will subject myself to financial counseling so that I can get my finances in order.
- I will maintain or seek full-time employment because I know that it helps me to stay busy, take care of my financial commitments, and feel productive. If I lose my job for any reason, I will immediately inform my leaders and begin a full-time job search and/or volunteer workload.
- I will respect my roommates, myself, and the house by not smoking in the house, by keeping my room and common areas clean, and by doing my weekly house chores.
- I desire a peaceful home and will therefore make sure that I keep weapons, violence, and threats of violence away from the house.

Signature X \_\_\_\_\_

Date \_\_\_\_\_



## TIER SHEET

	<b>Tier 1—Orientation (Day 1 – 90)</b>	<b>Tier 2—Building (Day 91 – 270)</b>	<b>Tier 3—Preparation (Day 271 – end)</b>
<b>Drug Tests</b>	Once per week	Once per month	Random
<b>Overnight Stays</b>	No overnight stays (except for work trips within the Reset umbrella)	Pre-approved trips no longer than 3 nights (except for mission trips w/ known leadership)	Pre-approved trips no longer than 7 nights (except for mission trips w/ known leadership)
<b>Meetings</b>	No missed house meetings (including church) due to outside commitments (including work); missed meetings will result in auto review; at least one outside mtg per week with resident in Tier 2 or 3	Only miss house meetings (including church) with prior permission (at least an hour ahead of the meeting); must attend at least one outside meeting per week—recovery mtg or church meeting	Required to go to outside Bible Study during week (preferably with Coach); still allowed to go to house Bible Study in addition to outside Bible Study; Church & House/Recovery meetings still required
<b>Employment</b>	Must find job of at least 30 hours per week within 30 days OR start Life Learning Center and become part of Internship Program	Steady tax-paying job of at least 30 hours per week	Minimum of 40 hours per week at tax-paying job(s)



## Graduation Checklist

Name \_\_\_\_\_

Move-in Date: \_\_\_\_\_

Milestone	Date Accomplished	Initials Resident/DC
<b>Tier 1: PLANT (Day 1 – 90)</b>	XXX	XXX
Establish a home group at AA, NA, or Celebrate Recovery and attend weekly		/
Find a home church and become member, if applicable		/
Obtain a tax-paying job of at least 30 hours per week		/
Get a daily devotional and use it every day for a month		/
Get a sponsor at AA, NA, or Celebrate Recovery		/
	XXX	XXX
<b>Tier 2: BUILD (Day 91 – 300)</b>	XXX	XXX
Run credit report and create debt repayment plan		/
Talk to Reset leadership about being baptized		/
Work the 12 Steps of AA, NA, or Celebrate Recovery		/
Get banked at a reputable financial institution		/
Create in-house budget		/
Read “The Story” Bible		/
Give a lead at AA, NA, or Celebrate Recovery		/
Go on the Emmaus Walk		/
Obtain driver’s license and working vehicle		/
Volunteer at least once at church AND at AA, NA, or Celebrate Recovery		/
Maintain in-house budget for 3 months		/
Save \$1000 in bank		/
	XXX	XXX
<b>Tier 3: LAUNCH (Day 301 – end)</b>	XXX	XXX
Create transition plan and review at 1-year dinner		/
Create out-of-house budget		/
Get involved in small group at home church		/
Independent housing secured		/
Furniture secured for new place		/



## STRIKE POLICY

While there is a zero-tolerance policy for drugs, alcohol, and pornography in the Reset House, there is slightly more tolerance for other inappropriate behaviors, including:

- Missing meetings
- Not performing weekly chores
- Not cleaning up after one's self
- Lying to create problems in the house
- Outbursts of anger
- Breaking items in the house

To modify and correct these behaviors, we use a “Three Strikes and You’re Out” policy—with a different consequence for each strike.

**1<sup>st</sup> Strike** = official meeting with Reset leaders (including House Manager) to discuss behaviors and create a plan for correcting the behavior. When applicable, an apology will be in order at this time if the offense involves another person.

**2<sup>nd</sup> Strike** = peer review where each member of the house will discuss how the offending member's behavior has affected him. Another Corrective Plan of Action will be created.

**3<sup>rd</sup> Strike** = dismissal from the house with the same procedures as dismissal for zero-tolerance issues

PLEASE NOTE that there is not three strikes for each type of inappropriate behavior, but rather three strikes total for ANY combination of these behaviors.



# MANDATORY MEETINGS

Mondays: Bible Study 6:30 - 8:00 pm

Thursdays: House Meeting 6:00 – 7:00 pm  
Recovery Meeting 7:00 – 8:00 pm

Weekends: Church Service  
(Sat. or Sun.)

4<sup>th</sup> Saturday of Month: Serving Outreach 8:00 am – 12:00 pm

One outside Recovery Meeting (AA, NA, Celebrate Recovery ,  
etc.) per week



## 90-DAY PROBATION

For the first 90 days in the Reset House, an individual is on probation (Tier 1). During this time, the resident can be removed from the house for any reason and without warning. The most probable causes for such a removal from the house include:

- Bad attitude toward other housemates, the House Manager, or Reset Leadership
- Not spending enough time at the house and treating it as a bed instead of a program
- Missing meetings
- Not showing initiative to find employment
- Isolating one's self
- Suspicion of substance abuse (even if passing drug tests)

At the end of the 90-day probationary period, the resident will go before the House Council (see below) and will hear from them in regards to his strengths and opportunities for improvement. The resident will then be voted on by the House Council as to whether or he/she stays or goes from the Reset House. If he/she stays, the resident has entered Tier 2 and is no longer in the Probationary Period.

## HOUSE COUNCIL

There is an In-House Leadership Team known as the House Council. It is comprised of three residents of the house that have all passed the Probationary Period and are at least in Tier 2. One of the three House Council members will be the House Manager. Most likely, it will be comprised of the three residents with the most seniority, but not necessarily.

When a member of the House Council leaves the house, the other two members—with the help of the Reset Leadership Team—will select a replacement member. If there are no suitable replacements that have passed the Probationary Period, then the House Council will remain at two members until a suitable third member is ready.

The function of the House Council is to:

- Vote on whether a resident stays or goes after his Probationary Period, and gives feedback to that resident
- Support the House Manager
- Help the Leadership Team formulate and possibly revise House Rules & Policies
- Provide leadership and assistance to new guys coming into the house (a.k.a. “take him under their wing”)
- Other miscellaneous responsibilities